

VILLAGE OF BRIERCREST
Box 25, Briercrest, SK S0H 0K0

Minutes of Regular Council Meeting November 14, 2019

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Minutes of the Regular Meeting of the Council of the Village of Briercrest, held on Thursday November 14, 2019 in the Village office at Briercrest Saskatchewan.

Present:

Mayor	Ray Briggs
Councilor	Dale Whitfield
Administrator:	Linda Senchuk
Guest:	Ross Dressler
Guest:	Russ Adams
Absent:	Grant Duncan

Call to Order

Mayor Ray Briggs called the meeting to order at 7:03 p.m.

Agenda

265-19BRIGGS: that the agenda be accepted as presented and left open.
Carried Unanimously.

October 10, 2019 Regular Meeting Minutes

266-19WHITFIELD: that the minutes of the October 10, 2019 regular meeting of council are approved as presented.
Carried Unanimously.

Water Report

267-19WHITFIELD: that the report given by Ross Dressler on water usage and maintenance for October 2019 be approved as presented.
Carried Unanimously.

Maintenance Report

268-19BRIGGS: that the report given by Russ Adams on village maintenance for October 2019 be approved as presented.
Carried Unanimously.

Financial Reports

269-19BRIGGS: that the Income Statement and the Balance sheet as October 31, 2019 be accepted as presented.
Carried Unanimously.

Bank Reconciliation

270-19WHITFIELD: that the Bank Reconciliation for October, 2019 be accepted as presented.
Carried Unanimously.

Accounts for Payment

271-19WHITFIELD: that the list of accounts totaling \$26,154.55 attached hereto as Appendix "A" and forming part of these minutes be approved for payment.
Carried Unanimously.

Old Business:

Village Office Siding

272-19WHITFIELD: that we approve of putting new siding on the office at an estimated cost of \$2,000.00.
Carried Unanimously.

SGL Claim on Break and Enter

273-19BRIGGS: that we submit our damage/theft claim to SGI for the office break and enter on September 6, 2019.
Carried Unanimously.

Bylaw No. 3-2019 -- First Reading

274-19WHITFIELD: that Bylaw No. 3-2019, being a bylaw to Establish and Regulate the Collection, Removal and Disposal of Garbage, Recycling and Other Refuse Pursuant to the Municipalities Act, be read the first time.
Carried Unanimously.

Bylaw No 3-2019 -- Second Reading

275-19BRIGGS: that Bylaw No. 3-2019 be read the second time.
Carried Unanimously.

Bylaw No. 3-2019 -- Three Readings

276-19WHITFIELD: that Bylaw No. 3-2019 be given three readings at this meeting.
Carried Unanimously.

Bylaw No. 3-2019 -- Third Reading

277-19BRIGGS: that Bylaw No.3-2019 being a bylaw to Establish and Regulate the Collection, Removal and Disposal of Garbage, Recycling and Other Refuse Pursuant to the Municipalities Act which is hereby attached as Schedule "B" and forming part of these minutes, be read the third time and adopted.
Carried Unanimously.

New Business:**Gas Tax Grant Expenditures**

278-19BRIGGS: that we observe the report from the administrator that the Village can use the expenditures of new curb stops and renovating the maintenance shop to be more energy efficient. Put it into the 2020 budget.
Carried Unanimously.

Curb Stop Checks

279-19WHITFIELD: that we authorize Ross Dressler to check the curb stops on the properties twice a year and keep a detailed report on the checks and replacements.
Carried Unanimously.

Village Street Grading & Repairs

280-19BRIGGS: that we hire Morskey Construction to come and grade the streets in Briercrest and supply gravel for the 100 block of Oriole Ave to repair the street.
Carried Unanimously.

SARWP Convention and CEU Course

281-19G.BRIGGS: that we approve of the SARWP convention expenses and CEU course at a cost of \$350.00 along with the hotel fee for one night plus mileage for the Water Technician to attend the SARWP convention in Saskatoon on December 3rd and 4th , 2019.
Carried Unanimously.

Colorimeter Recalibration

282-19BRIGGS: that we approve of sending the pocket chlorinator for recalibration to Clear-Tech Industries at the SARWP Convention at a cost of \$43.00.
Carried Unanimously.

North Railway Ave Gravel Request

283-19WHITFIELD: that we observe and acknowledge the request for gravel cost sharing for North Railway Ave with Briercrest Grain Ltd, that we approve of contributing \$700.00 towards gravel cost for North Railway Ave.
Carried Unanimously.

Utility Bill Interest and Arrears

284-19BRIGGS: that we observe the outstanding Utility accounts totaling \$9,805.92 which is hereby attached as "Schedule C" and forming part of these minutes; that we review the 4% interest wording on the utility bylaw #2-2016 for the overdue utility bills and see if we need to amend bylaw #2.2016
Carried Unanimously.

TD VISA Administrator

285-19WHITFIELD: that we observe and approve of the TD bank changing the TD VISA Business Travel card for the administrator to a TD VISA Business card with no fee, and credit the new Business Visa card with the reimbursement of the \$149.00 annual fee from the Visa Business Travel Card.
Carried Unanimously.

March 12, 2020 Regular Council Meeting Change

286-19WHITFIELD: that we change the March 12, 2020 regular council meeting to March 19, 2020 at 7:00 pm.
Carried Unanimously.

Electronic Meetings

287-19BRIGGS: that we look into creating a council group on Facebook messenger and setting up for video electronic meetings.
Carried Unanimously.

Office Holiday Hours and Office Closure

288-19BRIGGS: that we approve the following office hours for the Holiday Season:
December 24th open 9:30 am – 2:30 pm, closed 6:00 pm – 8:00 pm
December 25th Closed
December 26th Closed
December 27th open 9:30 am – 2:30 pm
December 30th open 2:00 pm – 7:00 pm
December 31st open from 9:30 am – 2:30 pm, closed 6:00 pm – 8:00 pm
January 1st Closed
Carried Unanimously.

SPCA Lottery

289-19BRIGGS: that we observe the request for the purchase of the Christmas Cash Lottery from the Saskatchewan SPCA.
DEFEATED.

2019 Audit Planning Communication Letter & Risk of Fraud Inquiry Questionnaire

290-19WHITFIELD: that we acknowledge and signed the Audit Planning and Engagement Letters and the Bank Conformation as prepared by Dudley and Company, for the 2019 audit services.
Carried Unanimously.

2020 Library Extra Open Hours

291-19BRIGGS: that we observe and approve of the \$779.25.00 increase for an additional 0.75 hours per week of open hours for the Briercrest Library for the year 2020, a letter of conformation will be sent to the Regional Library, and that the total levy for 2020 for Palliser Regional Library is \$3,339.00.
Carried Unanimously.

Municipal Revenue Sharing Requirements

292-19BRIGGS: that we observe the information on the eligibility requirements for the Municipal Revenue Sharing.
Carried Unanimously.

Safe Code

293-19WHITFIELD: that we keep the safe code in another secondary location.
Carried Unanimously.

Windows 10 Computer Update

294-19BRIGGS: that we take the office computer into EZ Tech Computers to get upgraded to Windows 10.
Carried Unanimously.

Village Staff Christmas Party

295-19WHITFIELD: that we approve of having a Christmas appetizer night with council and staff on December 11, 2019 at 7:00 pm., at the Briercrest Drop in Centre.
Carried Unanimously.

Correspondence

296-19BRIGGS: that the following correspondence be accepted as presented:

- Briercrest Grain Ltd - gravel
- Briercrest Community Centre – annual meeting
- Sask SPCA – Lottery
- Water Security Agency – new environmental project officer

Carried Unanimously.

Adjourn

297-19BRIGGS: that this meeting be adjourned. (Time Friday at 9:50 pm).

Carried Unanimously.

Presiding Officer

Administrator