

**VILLAGE OF BRIERCREST**  
**Box 25, Briercrest, SK S0H 0K0**

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**Minutes of Regular Council Meeting April 14, 2022**

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Minutes of the Regular Meeting of the Council of the Village of Briercrest, held on Thursday April 14, 2022 in the Village office at Briercrest Saskatchewan.

**Present:**

Mayor:	Ray Briggs
Councilor:	Larry Paysen
Administrator:	Linda Senchuk
Guest:	Ross Dressler
Guest:	Russ Adams

**Call to Order**

Mayor Ray Briggs called the meeting to order at 7:00 p.m.

**Agenda**

**54-22WHITFIELD:** that the agenda be accepted as presented and left open.  
Carried Unanimously.

**March 10, 2022 Regular Council Meeting Minutes**

**55-22PAYSEN:** that the minutes of the March 10, 2022 regular meeting of council are approved as presented.  
Carried Unanimously.

**Financial Reports**

**56-22BRIGGS:** that the Income Statement and the Balance sheet as March 31, 2022 be accepted as presented.  
Carried Unanimously.

**Bank Reconciliations**

**57-22WHITFIELD:** that the Bank Reconciliations for March, 2022 be accepted as presented by the administrator.  
Carried Unanimously.

**Accounts for Payment**

**58-22WHITFIELD:** that the list of accounts totaling \$17,496.93 attached hereto as Appendix "A" and forming part of these minutes be approved for payment.  
Carried Unanimously.

**Old Business:**

**2320 John Deere Tractor Repairs**

**59-22BRIGGS:** that we observe and approve of the estimate cost of the 2023 John Deere Tractor repairs from Nelson Motors and Equipment.  
Carried Unanimously.

**New Business:**

**Management Responsibility & Management Representation Letters**

**60-22PAYSEN:** that we authorize the Mayor and Administrator to sign and email back to Dudley and Company LLP the Management Responsibility, Management Representation letters and draft proposal documents on behalf of council.  
Carried Unanimously.

**2021 Draft Financial Statement**

**61-22PAYSEN:** that we accept and approve the 2021 draft financial statement submitted by Dudley and Company LLP.  
Carried Unanimously.

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**Ratepayer General Meeting**

**62-22BRIGGS:** that we book the Briercrest Community Centre to host and General meeting for the ratepayers on April 27, 2022 at 7:00 pm.  
Carried Unanimously.

**Outstanding 2022 Utilities & Taxes**

**63-22WHITFIELD:** that we observe the outstanding Utility accounts totaling \$307.11 and outstanding 2021 Tax arrears totaling \$1,616.14 which is hereby attached as "Schedule B" and forming part of these minutes.  
Carried Unanimously.

**2022 Briercrest and District Fire Agreement**

**64-22PAYSEN:** that we observe and agree to the signing of the 2022 Briercrest and District Fire Department Agreement with the Village of Briercrest.  
Carried Unanimously.

**Briercrest and District March 22, 2022 Minutes and 2021 Financials**

**65-22WHITFIELD:** that we observe and acknowledge the March 22, 2022 Briercrest and District Fire meeting minutes and the 2021 financials.  
Carried Unanimously.

**Waterworks Technician Termination**

**66-22BRIGGS:** that we thank Ross Dressler for his services and inform Mr. Dressler his last day is April 14, 2022 without a two week notice, he will be issued his regular pay along with severance pay which will be issued as per The Labour Standards Act.  
Carried Unanimously.

**Lot 8 – 9, Block 4, Plan I3748 Tax Arrears**

Held a conference call with the property owners to discuss the tax arrears on 275 Main Street property.

**Water and Maintenance Reports**

**67-22PAYSEN:** that we acknowledge and approve of the water report given by Ross Dressler on water usage and maintenance for March 2022 and the maintenance report as given by Russ Adams on the transportation and maintenance department for March, 2022.  
Carried Unanimously.

**Waterworks Technician Gift**

**68-22PAYSEN:** that we purchase a gift for Ross Dressler for his years of service.  
Carried Unanimously.

**2021 Briercrest Palliser Library Financial Report**

**69-22BRIGGS:** that we observe and acknowledge the 2021 Briercrest Palliser Library report as submitted by Eileen Jeffery.  
Carried Unanimously.

**Bylaw No. 1-2022 -- First Reading**

**70-22PAYSEN:** that Bylaw No. 1-2022, being a bylaw to Establish Committees of the Village of Briercrest Pursuant to the Municipalities Act, be read the first time.  
Carried Unanimously.

**Bylaw No 1-2022 -- Second Reading**

**71-22BRIGGS:** that Bylaw No. 1-2022 be read the second time.  
Carried Unanimously.

**Bylaw No. 1-2022 -- Three Readings**

**72-22WHITFIELD:** that Bylaw No. 1-2022 be given three readings at this meeting.  
Carried Unanimously.

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**Bylaw No. 1-2022 -- Third Reading**

**73-22PAYSEN:** that Bylaw No. 1-2022, being a bylaw to Establish Committees of the Village of Briercrest Pursuant to the Municipalities Act which is hereby attached as Schedule “C” and forming part of these minutes, be read the third time and adopted.

Carried Unanimously.

**Waterworks Technician Temporary Position**

**74-22BRIGGS:** that we offer Russ Adams to take over the waterworks technician position until a replacement is hired and that we pay Russ Adam \$680.16 per month for the duration of the waterworks technician position.

Carried Unanimously.

**Cheque #2581, SCTPC**

**75-22PAYSEN:** that we cancel and reissue cheque #2581 to SCTPC for 2022 membership in the amount of \$49.00, due to a problem with Canada Post.

Carried Unanimously.

**1981 Fire Truck Tender**

**76-22PAYSEN:** that we put the 1981 Fire Truck on tenders, lowest and no tender not necessarily accepted closing date is June 09, 2022; post on the website and facebook.

Carried Unanimously.

**2022 Municipal Revenue Sharing Estimates**

**77-22BRIGGS:** that we observe the 2022 municipal revenue sharing estimates for the Village of Briercrest at \$34,995.00.

Carried Unanimously.

**2022 Potash Tax Sharing Estimates**

**78-22PAYSEN:** that we observe the 2022 Potash Tax sharing estimates for the Village of Briercrest in the amount of \$43,379.38.

Carried Unanimously

**18 Month TD Canada Trust GIC**

**79-22WHITFIELD:** that we instruct the administrator to inform the TD Bank to place the GIC into the chequing account until discussed at the May 12, 2022 meeting of council for options to invest.

Carried Unanimously.

**Coteau Range Manor February Minutes and March 2022 Annual Meeting Minutes**

**80-22BRIGGS:** that we observe and acknowledge the Coteau Range Manor February 2022 regular meeting minutes and the March 2022 Annual meeting minutes.

Carried Unanimously.

**Dust Control**

**81-22WHITFIELD:** that we approve of hiring Fort Distributors to supply and apply the Dust control for Veterans Drive and the Village streets, and to hire HCL Construction to grade the streets and Veterans Drive along with the use of a water truck to apply water before the application of the Dust Control.

Carried Unanimously.

**Briercrest & District Heritage Day**

**82-22BRIGGS:** that we observe and approve of the following request from the Briercrest and District Museum Board:

- Village council gave permission for the use of the ball diamonds for a Slow Pitch Tournament
- Village council gave permission for the use of Lots H, J, K, Blk 6, Plan 101994958
- Village council gave permission for the use of the property East of the Museum for day camping. Area must be cleaned up afterwards, no open fires, no public urinating and campers need to be respectful to area residents.

Carried Unanimously.

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**Midwest Surveys**

**83-22BRIGGS:** that we call Midwest surveys and have the below Lots surveyed:

- Lot G, Block 6, Plan 101994958
- Lots 20 – 23, Block 7, Plan I3748

Carried Unanimously.

**Gravel for North Railway Ave**

**84-22WHITFIELD:** that we approve of placing three loads of gravel along North Railway Ave and ask the RM of Redburn to grade the Avenue before gravel placement.

Carried Unanimously.

**Correspondence**

**85-22PAYSEN:** that the following correspondence be accepted as presented:

- Briercrest & District Museum – Heritage Day
- Fine Options Program – new coordinator
- Midwest Surveys – services
- RBC Newsletter
- Palliser Regional Library – Levy
- Les Paul – Railway Ave North

Carried Unanimously.

**Adjourn**

**86-22BRIGGS:** that this meeting be adjourned. (Time at 9:26 pm).

Carried Unanimously.

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Presiding Officer

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Administrator